

OFFICE OR STAFF PROCUREMENT & SUPPLY		OFFICE CODE R	REQUEST DATE	APPROVAL DATE 9 May 1952	CONTROL NO. 148	Page 1 of 2 Pages	
DELETIONS			ADDITIONS			NET CHANGE	ORGANIZATION CODE
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	NEW BR. & DIV. TOTALS	(Machine Records)
			<u>VOUCHERED</u> <u>OFFICE OF THE CHIEF</u> Titles, Series and Grades dependent upon requirements established XXXXXX .		R 301 through R 320, incl.		
JUSTIFICATION: Memorandum from AID/A, dated 9 May 1952, subject: Personnel for XXXXXX			NO CHANGE JOB NO. XXXXXX BOX NO. XXXXXX FLD NO. XXXXXX DOC NO. XXXXXX IN CLASS XXXXXX REVIEW DATE XXXXXX REV BY XXXXXX TYPE DOC XXXXXX NO. PGS XXXXXX CREATON DATE XXXXXX ORG CODE XXXXXX ORG CLASS XXXXXX REV CLASS XXXXXX REV COORD. XXXXXX AUTH: HB 70-3				
NEW OFFICE TOTALS			APPROVAL				
25X9A2			The T/O changes listed above are hereby approved. Please make changes on office records as necessary. Retain this authority until new machine printed T/O page(s) is received.				
25X1A6a			Approved For Release 2000/04/14 : CIA-RDP78-03586A000200140029-2				

~~CONFIDENTIAL~~~~SECRET~~~~Security Information~~

9 May 1952

MEMORANDUM FOR: Assistant Deputy Director, Administration (I&S)
 General Counsel
 Auditor-in-Chief
 Acting Assistant Director (Personnel)
 Comptroller
 Chief, Medical Staff
 Chief, Procurement and Supply Office
 Chief, General Services

SUBJECT : Personnel for [REDACTED]

25X1A6a

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2. It will be mandatory that central administrative offices supply a substantial number of administrative support personnel to Mr. [REDACTED] command in order to rectify the present situation wherein proper administrative support for our [REDACTED] is seriously inadequate. At this stage it has not been determined finally exactly how many and what types of personnel will be required from each of the central administrative offices.

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25X1A9a 3. I know that Mr. [REDACTED] has been in touch with each of you concerning certain key personnel. For the most part, all of the key personnel will have to be furnished from personnel now on duty and we will have to recruit replacements for them. Mr. [REDACTED] and I estimate that as a minimum, to begin with, he will need from each of the central administrative offices the numbers of the personnel indicated below:

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Inspection and Security
 General Counsel's Office
 Auditor-in-Chief's Office
 Personnel Office
 Comptroller's Office

Medical Office
 Procurement & Supply
 General Services:
 Org & Meth
 Adm Serv

25X9A2

4. It is emphasized that this is a beginning and almost certainly these figures will be revised upward at a very early date. However, each of the central administrative offices is authorized now to recruit and enter on duty the numbers indicated above, in excess of present personnel ceilings now authorized.

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L. K. WHITE

Assistant Deputy Director
 (Administration)

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25X1A9a cc: Mr. [REDACTED]

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changed to ✓

totals, not ceiling 9/19/52